

## Course Transfer Form

This form is for students that are transferring from one course to another.  
Once completed, please submit this form to [registrar@mst.edu.au](mailto:registrar@mst.edu.au).

### PERSONAL DETAILS

First Name: \_\_\_\_\_ SURNAME \_\_\_\_\_

Student Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Current Course Enrolled in: \_\_\_\_\_

New Course to be Enrolled in: \_\_\_\_\_

I will be using FEE\_HELP to fund the course Yes  No

Reason for transferring course.

If required, please withdraw me from the currently enrolled in units listed below.  
If after census date, it is best to complete in current course and the unit will then be transferred to new course when completed.

UNIT CODE	UNIT NAME	WITHDRAW
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

**NOTE:** Please submit a new enrolment for the units in your new course

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**To be Completed by MST AcAdmin:**

- Completed form received back from student
- New course added to Paradigm
- Emailed ACT re unit transfers and eCAF
- If required, eCAF submission sent to student.



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